



*Lanark County, in partnership with the Lanark County Tourism Association, requires a dynamic marketing professional who is looking to gain industry experience in our Tourism Office.*

**YOUTH INTERNSHIP OPPORTUNITY CS2010-006  
Special Projects Tourism Intern (6 month contract)**

**RESPONSIBILITIES:**

The Tourism Intern will concentrate on creating communication materials and enhancing awareness of Tourism programs and activities during this phase of transition in the Tourism Industry. The successful candidate will work with local tourism interest groups and municipal stakeholders in order to heighten awareness of the County's promotional efforts on a local level. The intern will elevate their own skills working with the public in a municipal environment. This may include working with Tourism Staff in the development of the new Tourism Strategy, or improving on existing Tourism Products.

**QUALIFICATIONS:**

Enrolled in a Post-Secondary Education program related to business administration, marketing, communication or hospitality, administration or equivalent. Must possess proficiency in current word-processing software and database applications. Previous experience in a municipal environment is considered an asset. Must have the ability to prioritize, possess excellent verbal and written communication, and organizational skills. Knowledge of the Tourism Industry is an important asset. Demonstrated ability to understand and work with current technology is required.

Candidates must be under the age of 30 to qualify under the Youth Internship Program. The salary will be \$11.05 - \$12.81 per hour from the Non-Union Salary Grid.

Interested and qualified applicants should forward a detailed resume, quoting the relevant posting number as noted above, **no later than 4:30pm on Friday, July 30, 2010 to: Lanark County, Human Resources, Administration Building, P.O. Box 37, Sunset Blvd., 99 Christie Lake Road, PERTH, Ontario, K7H 3E2; Fax #: (613) 267-2539; Email: [jobs@county.lanark.on.ca](mailto:jobs@county.lanark.on.ca)**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

Note: Personal information collected from applications is collected under the authority of the Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.