



LANARK COUNTY TRAILS SUB-COMMITTEE

TERMS OF REFERENCE

Revised: September 26, 2023
Approved: December 7, 2022

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2. MANDATE

Trails are a vital component of transportation and recreation within Lanark County, in addition to building a sense of community. Trails benefit residents and visitors alike by fostering economic development and local tourism; encouraging healthy lifestyles, appreciation of the natural features of the County and helping us connect with our environment, our heritage and each other.

The purpose of the Lanark County Trails Sub-Committee is to manage, plan, educate and partner in developing a well- coordinated, sustainable and environmentally responsive trail network within the County of Lanark that balances environmental protection and recreational activity, health and prosperity of a diverse range of users.

The Lanark County Trails Sub-Committee will undertake the following:

- i. To promote and market the economic, tourism and health benefits of a recreational trail system in Lanark County;
- ii. To promote the development of ecologically, socially and economically sustainable trails within Lanark County;
- iii. To promote responsible and accessible use;
- iv. To advocate on behalf of an interconnecting trail system at local, provincial and national levels as appropriate;
- v. To foster a policy that supports public consultation and communication between all land users and land owners;
- vi. To create a sustainable cooperative partnership between various trail organizations and users;
- vii. Provide a point of contact between citizens, County Staff and Council in soliciting and assessing community feedback with respect to the maintenance, issues and concerns pertaining to all trails within the County.

3. COMMITTEE STRUCTURE

Comprised of the following:

- Up to three public members.
- Warden (ex-officio).
- Four (4) County Councillors, with no more than one representative from each municipality.
- Three (3) sustainable/paid user group representatives: one (1) from each snowmobile district within the County and one (1) from a local ATV Club.

The Chair of the Committee shall be selected by its members at the first annual meeting of the Committee and shall be limited to a member of Council.

The Committee shall report, through the Economic Development Committee, to Lanark County Council.

4. MEETINGS & QUORUM

The Sub-Committee shall meet on a quarterly basis (minimum four times per year) or at the call of the Chair. A quorum shall be deemed as 50% plus one voting members of the Trails Sub-Committee. The Meetings will be held in a Meeting Room at the County of Lanark Administration Building, 99 Christie Lake Road Perth, unless otherwise determined.

5. REPORTING PROCESS

The Trails Sub-Committee will provide quarterly updates (at a minimum) to the Economic Development Committee, through a report from the Chair.

6. STAFF AND SUPPORT SERVICE

The Trails Sub-Committee will be coordinated by the Deputy Clerk.

The Facilities Manager and Chief Administrative Officer or his/her designate shall participate as non-voting members of the Committee.

The Tourism Coordinator will participate as a non-voting member of the committee on an as-needed basis.

Representatives from the Ontario Provincial Police may participate as non-voting members of the Committee.

From time to time, the Sub-Committee will request representation from the Leeds, Grenville and Lanark District Health Unit as a resource and support as required.

7. BUDGET

Council remuneration will be paid in accordance with the Elected Official – Meeting and Professional Development Remuneration Policy. Travel reimbursement shall be paid in accordance with Travel Management and General Expenses Policy. All amounts will be expended to the Governance Budget for salaries and wages and travel expense. This only applies to County Council representatives.

The annual budget allocation of the Trails Sub-Committee shall be requested on an annual basis during the budget process, based on the goals and objectives of the work plan and subject to budget adoption by Council.

8. TERM

The Term of the Trails Advisory Committee and its appointed Members shall be the same as the term of Council.

AUTHORIZATION

Recommended by the Striking Committee:

Dated:

Chair,

Adopted by Council:

Dated:

Warden, Peter McLaren
