



**Temporary Part Time (CONTRACT)
Caseworker 1
Posting # SS2025-011
\$27.27-\$31.32 per hour**

MANDATE:

Provide and facilitate short and long-term case management support by conducting interviews, completing applications and determining eligibility for assistance. Assess need and develop, review and implement plans by working with community resources to support clients in meeting and achieving their goals.

QUALIFICATIONS:

Two-year post-secondary diploma in social services or a related field, as well as 1 - 2 years related progressive experience in social services case management. Preference given to applicants with understanding of the Child Care and Early Years Act and knowledge of the Ontario Child Care Management System (OCCMS). Must possess a valid Ontario driver's license and have access to a vehicle. Travel may be required within Lanark County. Strong written and verbal skills are critical to working within a team environment and the public. Computer proficiency in MS Office suite of applications. Ability to deal with clients in crisis situations and maintain a high level of confidentiality

This position is evaluated at Level 5 (\$27.27 - \$31.32 per hour) as per the 2025 O.P.S.E.U. Salary Grid. 35 hours per 2-week period. **Starting ASAP for approximately 1 year.**

What we offer: Competitive compensation, alternate work arrangements, Ontario Municipal Employers Retirement System (OMERS) pension plan, Employee Assistance Plan (EAP), training, and development opportunities.

Lanark County employee slogan is "Working Together to Achieve Greatness." If you embrace this ideal, we look forward to receiving a detailed resume, **quoting posting number SS2025-010, no later than Thursday, July 17th, 2025** addressed to: Lanark County, Human Resources, Administration Building, 99 Christie Lake Road, PERTH, ON, K7H 3C6; Fax #: 613-267-2539; Email: ssjobs@lanarkcounty.ca

When emailing your application, please ensure your cover letter, résumé and any other related documents are submitted in one file preferably MSWord (.doc or .docx) or Adobe (.pdf). Email subject line should include your "name" and job posting number "SS2025-011". (example: Jane Doe SS2025-011)

Lanark County is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the County's goods, services and facilities. **If contacted for an employment opportunity, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

Note: Personal information collected from applications is collected under the authority of the Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.