LANARK COUNTY

COUNTY OF LANARK PUBLIC WORKS DEPARTMENT
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COMMERCIAL IDENTIFICATION SIGN APPLICATION

PART "A" - APPLICANT INFORMATION

APPLICANT NAME(S): _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

CITY:_____ PROVINCE: _____ POSTAL CODE: _____

TELEPHONE: _____ EMAIL:_____

Total number of signs being applied for under this application: _____

I _____ have completed and attached "Part B" identifying the wording and location(s) of the proposed signs. I agree to pay the total cost for the proposed Commercial Identification Sign(s) prior to the fabrication and installation, **and** I agree to pay the annual maintenance fee.

_____   _____
 Signature of Applicant   Date

SIGN CRITERIA

- A maximum of approximately 12 characters per line are allowed. Spaces are considered as characters.

- Names should appear in upper and lowercase letters.

- A maximum of 3 lines can be accommodated on signs.

- Distances should be measured & indicated in kilometers (km) from the business entrance to the location of the sign. The distance and a directional arrow are mandatory. Measuring the distance is the responsibility of the applicant & must be provided as part of the sign request. If the distance is less than 1km, please provide exact distance i.e.: 0.6. If the distance is greater than 1km, please round to the nearest km as decimals are not utilized for distances in excess of 1km. Please select the required arrow.

- **The sample signs above are intended to provide the applicant with layouts used depending on the directional arrow**. After reviewing the sample signs above and referring to the sign criteria, please complete one section for each sign proposed. Be sure to specify the proposed location of the sign.

PART "B" – SIGN WORDING & LOCATIONS

Sample Sign Name	# km ↑

Sample Sign Name	# km →

Sample Sign Name	# km ←

PROPOSED SIGN 1

	Proposed Wording *(maximum 12 characters x 3 lines)*	_____ km
☐ Single Sided ☐ Double Sided	__ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __	☐ ↑ ☐ → ☐ ←
Proposed Location:		

PROPOSED SIGN 2

	Proposed Wording *(maximum 12 characters x 3 lines)*	_____ km
☐ Single Sided ☐ Double Sided	__ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __	☐ ↑ ☐ → ☐ ←
Proposed Location:		

PROPOSED SIGN 3

	Proposed Wording *(maximum 12 characters x 3 lines)*	_____ km
☐ Single Sided ☐ Double Sided	__ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __	☐ ↑ ☐ → ☐ ←
Proposed Location:		

PROPOSED SIGN 4

	Proposed Wording *(maximum 12 characters x 3 lines)*	_____ km
☐ Single Sided ☐ Double Sided	__ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __	☐ ↑ ☐ → ☐ ←
Proposed Location:		

If your application is for more than 4 Proposed Signs, please completed a second page 2.